We would like to remind our users of the centre that our aim is to provide a happy safe environment for all. Please remember the following:

- 1. The child is the responsibility of either parent at all times, except when handing over to a member of the team on entering and leaving the site.
- 2. Please try to avoid using your mobile phone. The visit is for spending time with your child/children.
- 3. The general feeling is that in a supported centre, such as Tonbridge, parents *do* have the right to take a few photos of their own child/children to show absent relatives and friends. We prefer that you ask one of the team when you take photos and this should be done against a plain wall so that no other people attending are in the frame. Please co-operate with this request. We also ask that you do not put pictures of your child on Facebook or any similar site.
- 4. Parents **do** take their own child to the toilet if needed. Any team member required to assist with this procedure **must** make sure they have a second volunteer within view.
- 5. All parents dropping off should do so via the main entrance and the visiting parent should depart by the **back** exit to avoid distress to any parties.
- 6. If you have any issues that you feel cannot wait and you wish to discuss them plase ask one of the team and we will try to arrange that this can be done confidentially.

Finally we hope that you and your child/children enjoy the time you spend at Tonbridge Child Contact Centre.